

# Oregon Startup Checklist

## Step 1:



### Choose your Name and Structure

- Oregon Secretary of State - [Business Name Search Tool](#)
  - Choose a [Business Structure](#)

## Step 2:



### Register Your Business

- State — [Oregon Business Registry](#)
  - Local — [Search by zip code](#)

## Step 3:



### Get your Tax Numbers

- Federal — [Apply Online](#) for IRS Tax ID
  - State — [Payroll Basics](#)

## Step 4:



### Insurance Requirements

- [Unemployment Insurance](#)
  - Oregon requires almost all employers to carry workers' compensation insurance on their employees. If you employ workers in Oregon you probably need coverage. The [Small Business Ombudsman](#) also provides information and assistance to small businesses regarding workers' compensation insurance.
  - Business owners should be aware that licensing boards may require certain types of insurance related to specific professions. For more information, consult your licensing and permitting board.

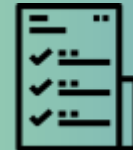
## Step 5:



### Permits & Licensing

- [Oregon License Directory](#)
  - Local — Many cities and counties also require permits or licensing for individuals and firms conducting business within their jurisdiction. To learn about your requirements in this area, consult your local county clerks and city clerks. You can also search by keyword and zip code here.

## Step 6:



### Employer Obligations

- [Workplace Poster Requirements](#)
  - [New Hire Reporting](#)
- [Employment Eligibility Verification](#)
- [Employee or Independent Contractor \(State\) \(Federal\)](#)
  - [Employee or Independent Contractor \(Federal\)](#)
    - [Americans with Disabilities Act](#)
- [10 Steps to Hiring Your First Employee](#)